

Lambeth Safety Advisory Group Meeting

25 August 2021 14:00 – 15:00 MS Teams		
Agenda		
01	Festival Republic Clapham Common Events Pre Event Update	
Attendees		
		LBL AD Public Protection Assurance & Regulatory Services
		LBL Parking
		LBL Food, Health and Safety
		LBL Environmental Health
		LBL Licensing
		LBL Parks Development – Clapham Common
		LAS
		NHS
		MPS
		MPS
		MPS Chief Insp Silver Festival
		MPS
		MPS
		MPS
		MPS
		MPS
Chris O'Connor	CO	TFL Surface Events
Angela Oluwole	AO	TFL Buses
		Wandsworth Council – Noise
		LBL Head of Events and Filming
		LBL Event Operations Officer

██████████	████	LBL Senior Event Operations Officer
██████████	████	LBL Event Operations Officer
Event Organisers		
██████████	████	Festival Republic – MD, Silver and Licensing
██████████	████	Festival Republic – Event Director
██████████	████	Festival Republic – Site Manager
██████████	████	Festival Republic – EHO
██████████	████	Security Coordinator
Minutes taken by: █████		
Chaired by: █████		

02	Event Update
	<ul style="list-style-type: none"> • █████ Introductions and confirm meeting recording. • █████ informed members he has taken over from █████ who is no longer working on the event due to health issues. • █████ Confirm meeting is to discuss documents, note changes in personnel, and give SAG members opportunity to flag any concerns. • █████ hand over to █████ the event Site Manger to update • █████ event has secured perimeter, all stages in and tents up • Started internal load in; bar suppliers on site and loading in. • Have water and power on site • Waste management onsite • Schedule being met • Overcome slight changes discussed with LBL Events • █████ food traders in from tomorrow • █████ – EHO – onsite to oversee • Couple changes to egress plans • Chat Comment [14:11] █████ - <i>All - Please share any potential risks or concerns to ensure that we cover all bases</i> • █████ go to members for questions or highlight any areas. • █████ all should have received link to updated documents sent yesterday.
03	Questions/Comments
	Emergency Services Police

- [REDACTED] from CT point of view all in place, walked site this morning and linked with [REDACTED] event Security Coordinator.
- [REDACTED] would been on call but working but touched base and happy all in place from Policing.
- [REDACTED] haven't got into the box but ask [REDACTED] to [REDACTED] go through egress plan.
- [REDACTED] two separate plans due to finish times and number stage. Saturday and Sunday 3 stages, Monday 2 sages.
- Admission ceases from 18:00.
- At 21:00 reconfigure main entrance into main exit, as well as gate 6 & 7
- Set up Disney queue at Clapham South
- From 21:30 onwards put security in place across gates 6,7 and main entrance, and 8,9.10 I if need additional gates.
- VMS signage out to direct customers to Clapham South from main entrance
- Path of tower lights across to Clapham South
- Detailed timeline of each point on egress plan
- Start around 22:00 for 45 mins with main gates closing around 23:00, keeping gates 6 &7 open until can close, final sweep through and all gates closed 11:30pm
- De-rig of disney queues of Clapham South
- Updating plan as today agreed drop off/pick up area for taxis at funfair site and direct for black cab point at Clapham Common.
- [REDACTED] note significant work done
- Linking egress flow to Clapham South, main egress. Comms with TFL.
- [REDACTED] yes and will pick up speaking with stations
- [REDACTED] talk through security; safety provisions on egress, over 20 stewards as part of entry team and redeploy to points on egress routes.
- [REDACTED] flag busy but the crowd dissipates around Clapham on the High Street, lots go to Brixton and Balham. Ticket data showing SW and SE London, so people filter out.
- [REDACTED] temporary traffic lights on Rookery Road for those going north, managed by First Mile TM company.
- [REDACTED] only other concern if people can't get on tube, is there a contingency plan in place?
- [REDACTED] most not using tubes, will use buses
- [REDACTED] in V5 will do work around continuity plan if cannot get on the tube, but also detail other transport modes available to leave Clapham.
- Chat Comment [14:22] [REDACTED] - *EventLameth undertook a full transport survey in 2019 which shows how people leave the area and how the spread across transport hubs*
- [REDACTED] - Surface Event TFL - can't comment on London underground operations but added in chat contacts for tube and taxi.
- Chat Comment - [14:23] [REDACTED] - [REDACTED] @tube.tfl.gov.uk - [REDACTED] @tfl.gov.uk - [REDACTED] @tfl.gov.uk - please send traffic management plans to [REDACTED] @tfl.gov.uk
- [REDACTED] Also flagged access to file issues [REDACTED] created a wetransfer.com link so can send out
- Request for files sent direct
- [REDACTED] ask for specific files in the chat as large number of files

- [REDACTED] to add in – alternatives for transport include Clapham Junction and to Clapham North, High St overground stations, also Wandsworth road, not sure if built into current contingency but will now be taken on board
- [REDACTED] can we have v4 of plan as not had.
- [REDACTED] from planning team working together to make sure successful, but cannot access most recent EMP so need access to file
- [REDACTED] will get docs over after the call

London Ambulance Service

- [REDACTED] need updated medical plan – still haven't seen it
- There were queries about the provision [REDACTED] were looking to source front line ambulances for the Sat and the Sunday. Will be needed because of the demographics and pressures on hospitals additional capacity needed.
- Presence onsite for all three days
- Cannot do site visit but will be there on Saturday to link in
- [REDACTED] documents sent out yesterday by [REDACTED] need to be advised if need documents manually

NHS

- [REDACTED] follow up from [REDACTED] – we were promised latest medical plan
- Issues with getting files, have had previously had ones sent so would like sent separately.
- Question around medical provision and timing is 30 min before and after gates open/close - Is sufficient time for medical provision?
- [REDACTED]
[REDACTED]
[REDACTED].
- [REDACTED] part of briefing plan, [REDACTED], supervisors know where water points
- [REDACTED] start and finish times in V4 of EMP permits for hour either side.

LFB

- [REDACTED]
- Issue with the road - A3 road closure just put in at Junction at Clapham Old Town for Thames Water causing issues but hopefully resolved but need to put in to contingency delay in attendance in the area.
- NP not onsite but [REDACTED] and [REDACTED] there
- Fire safety not there for walk around.
- [REDACTED] reiterated response moved to Clapham and will meet on Saturday as [REDACTED] and [REDACTED] there over weekend

LBL Licensing

- [REDACTED] not much operationally but administrative, received email from concerned member of public but [REDACTED] to collate information to respond accordingly
- Looked at DPS variation but need to make a slight change – licence holder details is Harmony but it is need to be Live Nation Ltd in that box.

Public Protection

- On attendance on call

Public health

- No attendance on the call

FHS

- [REDACTED] Need confirmation of exact number of traders
- Got updated list yesterday, before had 12, now 19/20 some duplication.
- Flag also another into central inbox
- Extended deadline again.
- Appreciate [REDACTED] onsite do checks but concerned about information coming through. I.e. 143 Grill is missing docs including no questionnaire, no details on authority registered with, allergy information
- Need to have sight of checks undertaken internally
- All traders have to complete questionnaire as it is only traceability and sight that they are clear on LBL requirement (hot water, storage appropriate).
- Concern running with traders don't have sight of and need assurances from FR that docs are being checked and what is being submitted is as agreed way. Part of pre-requisites is registered and inspected and has food rating 3 or above.
- Haven't seen water test results? Has it come through?
- Have traders got appropriate water supply to maintain personal hygiene,
- Lambeth don't accept gels instead of hot water.
- Ensure adequate systems in place.
- Make sure allergens reflect menu onsite and signage readily available and applicable.
- Storage safety for gas
- Appropriate segregation and storage cool bags if there for three days not sufficient.
- Fire Safety – [REDACTED] need to check fire safety appropriate equipment available for the appropriate power source safe and secured,
- If open products onsite need to have appropriate covering.
- Lambeth questionnaire has guidance and traders need to see that i.e burgers not less than thoroughly cooked
- Traders need to be mindful of Covid-19 risk assessment.
- Need assurance of [REDACTED] checks on site, what is course of action to be undertaken if come across a potential risk to health. Need to be clear if someone can't trader for a period of time.
- Need to have copy of water?
- [REDACTED] water result in tomorrow – Thursday – share when received.
- [REDACTED] troubled why number seeing in 'box' as there about 27 files and as per master sheet. There is a second page
- [REDACTED] and 2 EHO from Central Fusion and will work together on making sure files synced.
- [REDACTED] if don't meet requirement will not trade.

- [REDACTED] clarity? 26 traders?
- [REDACTED] yes
- The one that came in this morning supposed to be under C'est Cheese
- Form has caused confusion with the email on it – learning for next year.
- Pick up directly all files received - Excel sheet that has it detailed
- [REDACTED] go through with [REDACTED] and [REDACTED] this afternoon make sure all there
- [REDACTED] when go through look at menu alongside allergen list
- Very important business takes responsibility
- [REDACTED] ask for final information sent to us today.
- [REDACTED] concerned number of issues raised by [REDACTED]
- What is our position of noncompliance?
- They wont trade
- [REDACTED] need point of contract to help [REDACTED]
- [REDACTED] nominate [REDACTED] to do that

Lambeth Parks

- [REDACTED] Question re egress route – when onsite we agreed to protect wildflower area and protect area so egress not over this area
- [REDACTED] walked through this morning and agreed lighting along the path, divert people along path and where wildflower will have 4 stewards with loud hailers as fence not available but felt stewards better to guide the route, if that not adequate looked at getting rope and pin
- [REDACTED] very concerned at meadow and without obvious barrier will be damage caused.
- [REDACTED] feedback on Friday
- [REDACTED] understand lots of comms with FoCC
- Will the temporary toilets open?
- [REDACTED] putting in temporary toilets outside main gate for event weekend
- Will also have cycle park area with ped barrier for those using bikes
- [REDACTED] temporary toilets from LBL open?
- [REDACTED] should be open? There for summer
- [REDACTED] there until September
- [REDACTED] ask [REDACTED] to check if will be open

Emergency Planning

- No attendance

Transport and highways

TFL LU

- [REDACTED] shared TFL apologies and feedback from Trevor re plans for weekend: *' I think we (London Underground) are now set for the weekend and plans are in place. We have exchanged contact details between event organisers and staff from Clapham South to enable real time communications on the day. Unless anything has changed I would think we are as comfortable as we can be. Clapham Common tube,*

all part of the same plan; the supervisory staff cover both Clapham Common and Clapham South stations and the number supplied is good for both.

TFL buses

- [REDACTED] any bus closures on egress route?
- [REDACTED] none planned
- [REDACTED] contactable on phone over weekend if need to contact

TFL Surface Events

- [REDACTED] please share plan with surface events and let know if any traffic signal support

Lambeth Parking

- [REDACTED] the TM plan not in the link but [REDACTED] emailed over final plan
- Nothing to flag
- [REDACTED] Monday acts cancelled due to travel restrictions? If have intel please let know?
- [REDACTED] no news about artists at the moment but if so will let know
- [REDACTED] info about ALT+LDN festival shared on Instagram, Silver for Bank holiday night Sun/Monday
- Need update as will have to put in police plan around that
- [REDACTED] call [REDACTED] tomorrow
- [REDACTED] apologies joining late and if repeating; usually part of parks offering is additional litter collection but not able to, so what is the litter program
- [REDACTED] team cleaners throughout clearing around perimeter of site, internally, shift throughout the event covering internally and externally from the event
- [REDACTED] take as action – Events share waste management plan, did flag wouldn't be able to provide additional wider litter pick as previous years
- [REDACTED] curious about night buses available for the egress - will egress impact grass verges to get to the bus stops?
- [REDACTED] night buses surrounding area N137,345,55 most services finish around 1am so will be adequate service
- Grass not expertise but egress to pavement to bus stop
- [REDACTED] bus stops at underground, so follow same routes

Wandsworth

- [REDACTED] issue with file but have been sent NMP
- Similar to previous, comforted done as previously
- We will be underwriting readings from F1 and any deviations will discuss.
- Wandsworth won't respond to any complaints as is a Lambeth matter.

AOB

	<ul style="list-style-type: none"> • highlight can we get out of hours, press, emergency from members • We will send out link again for documents • Chat comment: [REDACTED] (NMCC Events Coordinator) (Guest) - Tfl 24/7 Traffic Control Room - [REDACTED] • Chat comment: [REDACTED] - <i>LFB haven't got access to the documents either</i> • Chat Comment: [REDACTED] (Guest) also NHS have sent email • [REDACTED] Set up SAG walkthrough Friday • [REDACTED] reiterate if coming to SAG need details directly if coming to site • Again, if cannot get documents please specifically tell us • NP police access to Clapham Fire station for few hours contact • DO need to have a chat with [REDACTED] after • [REDACTED] what is number for LFB to discuss using station? • [REDACTED] • [REDACTED] Kerrang saying cancelations • [REDACTED] do have some cancelations and will get it circulated • Trying to replace US acts struggling to come in and will circulate on confidential basis to group • [REDACTED] – put number in chat to have conversation • Chat Comment - [REDACTED] <i>MPS MO6 Planning</i> [REDACTED] [REDACTED]@met.police.uk.... [REDACTED] [REDACTED]) could you call at your convenience please, thanks. • [REDACTED] intel about cancellations need to iron out offline • Clarify the situation on where we stand? Number of gaps and still, not sure LBL position, is there intention to have a further meeting? • [REDACTED] what we need to understand, aware documents not getting to right people the right way, is we need teams to come back if any outstanding issues and concern. If content please confirm in writing • Not another SAG but walkthrough on Friday, of happy with? no hands raised. • [REDACTED] and [REDACTED] to get paperwork and minutes issued tomorrow and will confirm where everything is at • [REDACTED] thank you for all time, number issues outstanding, want meeting with Events tomorrow afternoon to confirm all happy. • Need to work together so any issues please highlight anything at all • [REDACTED] put [REDACTED] P details in chat to contact us • [REDACTED] looks like medical provider changes from EMS to a new one not seen, and different to ones worked with previously, can't just change provider last minute. Amvale support event for past weeks and apologies for lateness in documents • [REDACTED] can we get copy of CQC registrations urgently • [REDACTED] confirmation please and details who they are as plan will now be different
04	Comments
	None received